

Patient Name: \_\_\_\_\_

DOB: \_\_\_\_\_

## Eye Physicians and Surgeons Financial and Privacy Policy

**Full payment for service(s) is due at the time of service(s). We accept cash, checks, Visa, MasterCard, and Discover.**

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- ❖ I request payment of authorized Medicare and/or insurance benefits be made on my behalf to Eye Physicians and Surgeons for any services furnished by them. I authorize any holder of medical information about me to release to the Centers for Medicare and Medicaid Services, its agents, or any other insurance carrier I may have, any information needed to determine these benefits or the benefits payable for related services. This assignment will remain in effect until revoked by me in writing.
- ❖ I understand I am financially responsible for all charges not covered by my insurance, and all co-pays and deductibles are due at the time of service. I also understand an additional fee of \$25.00 will be charged for all returned checks.
- ❖ Medical insurances (example: Medicare) do not pay for the examination required for glasses and contacts (**REFRACTION**). I agree to be personally and fully responsible for payment.
- ❖ If my health insurance requires prior approval or a referral for services, I understand it is my responsibility to obtain it prior to the day of my appointment. If the referral is not received by Eye Physicians and Surgeons, I understand my appointment may be cancelled until such time it is received or I will be responsible for any fees associated with the office visit.
- ❖ I understand a legal guardian **MUST** accompany minors at their initial visit and an adult at all subsequent visits. The legal guardian is responsible for full payment of services at the time of treatment.
- ❖ This office is **NOT** a party to your divorce decree. The legal guardian who accompanies the minor at the initial visit is responsible for payment.
- ❖ I authorize Eye Physicians and Surgeons to communicate with me by phone, answering machine, letter, or email at my home or business regarding appointments, care, or billing.
- ❖ I agree to the release of my medical information to my personal physician(s) or optometrist(s).
- ❖ I give permission to discuss my medical information with the specific individuals named below (examples: spouse, adult children, caregiver, emergency contact). I understand it is my responsibility to update this list in order to keep accurate those authorized persons to receive or use my healthcare information.
  1. \_\_\_\_\_
  2. \_\_\_\_\_
  3. \_\_\_\_\_
  4. \_\_\_\_\_
- ❖ I acknowledge a copy of Eye Physicians and Surgeons Notice of Privacy Practices is available for my review and a copy will be provided at my request.

Signature (Patient/Legal Guardian): \_\_\_\_\_ Date: \_\_\_\_\_